## Jackson Dean Construction Subcontractor Prequalification Requirements

You must return the following information with your bid proposal:

1) Pending Certificate of Insurance (sample attached)
-- The certificate will be activated upon tendering of Subcontract Agreement.
2) Signed copy of Subcontractors Acceptance of Supplementary Conditions (attached).
-- Supplementary Conditions sample follows the Acceptance form
You must be able to provide the following on request:
3) References from previous projects of a similar size, including contractor or owner name, contact and telephone.

## CERTIFICATE OF INSURANCE REQUIREMENTS

MINIMUM INSURANCE REQUIREMENTS (see contract document for specific project requirements which may be greater):

Commercial General Liability*
"Occurrence" box must be checked

Excess / Umbrella Liability Insurance

Automobile Liability*
"Any Auto"or "All Owned Autos" + "Hired Autos"
+"Non-Owned Autos" boxes must be checked
Waiver of Subrogation Endorsement
Workers Compensation
In the monopolistic states of Washington, North Dakota, Ohio, West Virginia and Wyoming, please provide a certificate of compliance from the State Dept. of Labor and Industries

Employers Liability/ Stop Gap*
*Umbrella Liability may be used to Increase these to the required limits
\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate
$\$ 2,000,000$ Products and Completed Operations Aggregate
\$1,000,000 Each Occurrence / Aggregate or per Main Contract or whichever is greater
\$1,000,000 Combined Single Limit

Listing All Additional Insured
Statutory Limits
\$1,000,000 Each Accident
\$1,000,000 Disease - Each
Employee
\$1,000,000 Disease - Policy Limit

## PRIMARY ADDITIONAL INSURED - ONGOING AND COMPLETED OPERATIONS

JACKSON DEAN CONSTRUCTION, OWNER, AND ARCHITECT (and others as specified in the contract documents) must be included as Additional Insured using additional insured endorsement CG2010 (1185) or its equivalent (additional insured endorsement must apply to both ongoing and completed operations liability coverage). This coverage must be primary and noncontributory with any other insurance carried by any of the additional insured. Endorsement(s) MUST BE ATTACHED to the certificate of insurance.

## CERTIFICATE HOLDER

JACKSON DEAN CONSTRUCTION
19835 SE $248^{\text {th }}$ Street
Maple Valley WA 98038

## CANCELLATION WORDING

JACKSON DEAN CONSTRUCTION is to be given a minimum of 30 days written notice of cancellation or intent not to renew. The words in the cancellation clause "ENDEAVOR TO" and "BUT FAILURE TO MAIL...REPRESENTATIVES" must be crossed out.

## CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED bY the POLICIES beLOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER | Broker Name <br> Address <br> City, ST Zip | CONTACT NAME: ${ }^{\text {chentact }}$ Name for Broker |  |
| :---: | :---: | :---: | :---: |
|  |  | PAMON  <br> PA/C, No, Ext): Phone Number for Broker FAX <br> (A/C, N  |  |
|  |  |  |  |
|  |  | INSURER(S) AFFORDING COVERAGE | NAIC \# |
|  |  | Insurer a : General Liability or Other Insurer as Noted | A VII |
| insured | Subcontractor Name <br> Address <br> City, ST Zip | Insurer B : Auto Liability or Other Insurer as Noted | A VII |
|  |  | INSURER C : Excess Liability Insurer (if Required) | A VII |
|  |  | INSURER D : | A VII |
|  |  | INSURERE: |  |
|  |  | INSURER F |  |

COVERAGES CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
JDC Job No: Various Projects Project Name: Various Locations
Jackson Dean Construction, Costco Wholesale Corporation and MG2 Corporation are included as Additional Insureds per attached "ongoing" and "completed operations" Endorsement. Coverage is primary and non-contributory for "ongoing" and "completed operations coverage" per attached Endorsement Waiver of Subrogation for General Liability and Workers Compensation applies to all additional insureds per attached Endorsements.
ENDORSEMENTS MUST BE ATTACHED

CERTIFICATE HOLDER

Jackson Dean Construction, Inc
19835 SE 248th Street
Maple Valley, WA 98038

## CANCELLATION

Should any of the above described policies be cancelled before THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# Subcontractor Acceptance of Supplementary Conditions 

On behalf of $\qquad$ , I am confirming that I have read the Jackson Dean Construction Supplementary Conditions and those conditions are acceptable.

Name

Title

Date

Signed
Signed and sworn before me, $\qquad$
A Notary Public, this $\qquad$ day of $\qquad$ , 20 $\qquad$ .

My commission expires $\qquad$ 20 $\qquad$ .

## Supplemental Conditions

1.1 The SUBCONTRACTOR is bound to the CONTRACTOR by the same terms and conditions by which the CONTRACTOR is bound to the OWNER under the MAIN CONTRACT. The CONTRACT DOCUMENTS, as defined in the MAIN CONTRACT, are incorporated herein by reference. The SUBCONTRACTOR undertakes to perform all the duties and obligations of the CONTRACTOR under the CONTRACT DOCUMENTS, insofar as said duties and obligations are related to, directly or indirectly, the Work described on Exhibit 1 of this SUBCONTRACT. The SUBCONTRACTOR will not do, or fail to do, any act, if by reason of such act or failure to act, SUBCONTRACTOR shall be in breach of the MAIN CONTRACT or cause the Contractor to be in breach of the MAIN CONTRACT. In case of conflict between the terms and conditions of this SUBCONTRACT and the MAIN CONTRACT, this SUBCONTRACT shall control.
1.2 SUBCONTRACTOR acknowledges that it was the SUBCONTRACTOR'S responsibility, prior to entering into the SUBCONTRACT, to investigate and familiarize itself with all laws, ordinances, or regulations applicable to Work under this SUBCONTRACT; with the availability and adequacy of personnel, Workmen, materials, supplies, equipment, power, utilities, fuels, etc ., and, with respect to each of the foregoing, the cost and suitability thereof; with the prevailing wage scale and Working conditions; with the character and content of all of the other contracts related to the Project, including such separate prime contracts as may have been awarded by the OWNER; the character and extent of purchase orders and arrangements for supplies and materials to be furnished by the CONTRACTOR for the use of the SUBCONTRACTOR; with all options, site considerations and restrictions, lease arrangements, royalties, underground conditions, prevailing weather, and climatic conditions and history; and all other factor(s) which may affect SUBCONTRACTOR'S Work under this SUBCONTRACT. SUBCONTRACTOR hereby warrants that it has investigated all such matters and is familiar therewith to the extent that SUBCONTRACTOR, in its sole discretion, deems necessary. SUBCONTRACTOR further agrees that CONTRACTOR shall not be liable to SUBCONTRACTOR for any claim for additional payment or additional time or any claim whatsoever to the extent that such claim directly or indirectly results from SUBCONTRACTOR'S failure to investigate and familiarize itself sufficiently with the conditions under which this SUBCONTRACT is to be performed, including the foregoing but with restriction thereto, or from any misunderstanding thereof on the part of the SUBCONTRACTOR.
1.3 SUBCONTRACTOR warrants that it has satisfied itself as to the nature and location of the Work, the character, kind and quantity of material to be encountered, the character, kind and quantity of the equipment needed during the prosecution of the Work, the location, conditions (including subsurface) existing at the site and at all other locations at which its Work will be performed and other matters which can in any manner affect the Work under this SUBCONTRACT Agreement, and acknowledges that SUBCONTRACTOR has had a reasonable opportunity to examine the site, all of the MAIN CONTRACT documents and anything else sufficient to so satisfy itself.
1.4 The SUBCONTRACTOR shall designate one or more persons who shall be the authorized SUBCONTRACTOR'S representative(s) (a) on site; and (b) off site. Such authorized representative(s) shall be the only person(s) with whom CONTRACTOR shall issue instructions, orders or directions, except in an emergency. SUBCONTRACTOR represents to the CONTRACTOR that it is adequately financed to perform this Work. Whenever the word "CONTRACTOR" is used in the specifications, drawings, or documents issued, this shall mean the SUBCONTRACTOR for all areas of Work covered by the SUBCONTRACT.
1.5 SUBCONTRACTOR shall submit to the CONTRACTOR, for review and approval, a listing of all sub tier Subcontractors and suppliers, if any, to be utilized by the SUBCONTRACTOR for this project. SUBCONTRACTOR shall obtain written approval from CONTRACTOR for the use of any sub tier Subcontractors PRIOR TO the commencement of any work by the SUBCONTRACTOR or sub tier Subcontractors. Failure to get written approval for use of the sub tier Subcontractors or Suppliers does not constitute approval of the CONTRACTOR for the work to be performed by the SUBCONTRACTOR or sub tier Subcontractors or Suppliers.

### 2.0 INSURANCE \& BONDS


 contract issuance and must be on file at the CONTRACTOR'S office prior to entering the jobsite.



 favor of the CONTRACTOR and OWNER.
 of this Agreement, and as otherwise provided, the following types of coverage and limits:

## Commercial General Liability with limits of at least:

$\$ 1,000,000$ Each Occurrence
$\$ 1,000,000$ Personal Injury
$\$ 2,000,000$ Products/ Completed Operations
\$2,000,000 General Aggregate

 additional insured endorsements (see 2.3).

Auto Liability covering all owned, non-owned and hired auto's with limits of at least: $\$ 1,000,000$ Each Accident.
 Liability for a period of two (2) years after final payment.
2.1.3 Excess Liability Insurance to provide excess general, auto and employer's liability coverage with a limit of at least $\$ 1,000,000$ or per Main Contract requirements.
 Endorsements and Waiver of Subrogation Endorsements must be provided in favor of both the CONTRACTOR and OWNER.
 limits of not less than $\$ 1,000,000$ to be maintained for two (2) years after final payment.
 on a claims made basis.


 CONTRACTOR.
$\qquad$

## Supplemental Conditions


 coverage through statute). This coverage must and shall be primary and non-contributory with any other insurance carried by any of the additional insured.

 insurance certificate. SUBCONTRACTOR agrees to furnish certified copies of their insurance policy (ies) at the request of the CONTRACTOR.


 reimbursable expense and may be included in SUBCONTRACTOR'S first payment request. Retainage bonding is addressed at paragraphs 3.3.3 and 3.4.3 herein.

### 3.0 PAYMENT

 performed under this Subcontract is expressly conditioned upon the following:


 CONTRACTOR, in writing, all material suppliers and second tier Subcontractors and, as to each, the value of the material to be supplied or Work to be performed on the project.




 prior to completion and final acceptance of the Project due to no fault of the SUBCONTRACTOR, then SUBCONTRACTOR'S rights and remedies against CONTRACTOR shall be limited as follows:
3.1.2.1 CONTRACTOR shall, at its own expense, assert, commence and prosecute an action to recover payment from OWNER by means of a lien foreclosure action or other action at
 claim by SUBCONTRACTOR shall be treated as a pass-through claim.
3.1.2 2 SUBCONTRACTOR waives, in perpetuity, any claim against CONTRACTOR and will take no action against the CONTRACTOR for any unpaid subcontract balance, and will dismiss any action commenced in violation thereof, provided, however, that SUBCONTRACTOR shall not be barred from joining in any action filed by CONTRACTOR against OWNER.


 to pay any lien or bond claims, the SUBCONTRATOR shall, on demand by the CONTRACTOR, pay the amount of the insufficiency.


 and all change orders must be done separately.


 completed Form $12.2(\mathrm{~s})$ is a condition precedent to any consideration or payment of SUBCONTRACTOR's Application for Payment.
3.2.2.1 Each progress payment as submitted by the SUBCONTRACTOR must be accompanied by a Lien/Claim waiver with releases (notarized form 12.2) executed by each
 on behalf of the SUBCONTRACTOR will be issued to the SUBCONTRACTOR'S sub-tiers and/or suppliers at the sole discretion of CONTRACTOR.


 SUBCONTRACTOR shall be solely responsible for ensuring its lower-tier subcontractors timely and fully comply with Section 3.4 and all statutory requirements.

 performed by SUBCONTRACTOR.



 SUBCONTRACTOR claims in excess of CONTRACTOR's foregoing measurement.
3.4 Final Payment. If the Work covered by this SUBCONTRACT has been fully accepted by OWNER, payment shall be made to SUBCONTRACTOR as provided herein.


 by this Subcontract or the Main Contract.
$\qquad$

## Supplemental Conditions

3.4.2 Final Release and Guarantee. Upon completion of the Work, the final retention amount due to SUBCONTRACTOR shall not be paid unless SUBCONTRACTOR has furnished an/a
fully executed final release form (12.3) and guaranties/warranties for itself and all subcontractors and suppliers in forms acceptable to CONTRACTOR and OWNER. SUBCONTRACTOR shall also provide, prior to final disbursement, proof satisfactory to CONTRACTOR of payment by SUBCONTRACTOR of all quarterly payroll and other taxes applicable to the Work, any union benefits due that could adversely impact the Project; and proof of compliance will all applicable prevailing wage project requirements. Upon final payment, SUBCONTRACTOR shall complete and mail the original Form 12.3.1 (Unconditional Final Lien Release).









 such claims for liens. Release of retention shall not represent a waiver of defects in the work nor affect the warranty obligations of SUBCONTRACTOR.

### 4.0 CHANGES




 subcontractors and suppliers understand and are bound to the procedures and requirements of this Paragraph.





 adjustment to this Subcontract.

 CONTRACTOR, on behalf of SUBCONTRACTOR, recovers from OWNER under the Main Contract for such delays either in a settlement or a dispute resolution proceeding.

### 5.0 DISPUTES

 the Contract Documents and the Project Schedule.





 CONTRACTOR and failure to strictly comply with the notice, content or timing requirements of this Section shall waive and be a complete bar to any claim or other adjustment to this Subcontract.








 otherwise waived.

 Main Contract contains a "Disputes Clause," such clause is incorporated herein by reference as though fully set forth and SUBCONTRACTOR consents to consolidation and joinder.




 $(15 \%)$ of the total amount(s) of the claim(s) and CONTRACTOR shall be entitled to receive fifteen percent ( $15 \%$ ) of any amount(s) awarded to SUBCONTRACTOR for such claim(s).



 OWNER or its representatives.
$\qquad$

## Supplemental Conditions

 be be barred from asserting such claims against CONTRACTOR in all other proceedings. If SUBCONTRACTOR fails to prosecute claims resulting from acts or omissions of OWNER or OWNER'S Representative(s) or fails to defend claims by OWNER relating to SUBCONTRACTOR'S Work, CONTRACTOR shall have the right to prosecute such claims at SUBCONTRACTOR'S sole expense.
 Subcontract, shall be settled by litigation unless CONTRACTOR and SUBCONTRACTOR mutually agree to arbitration, which in such case shall be administered under the American Arbitration Association's Construction Industry Arbitration Rulesif no other procedure is agreed upon.
5.5.1 Choice of Law. This Subcontract and all questions regarding the execution, validity and performance of this Subcontract shall be interpreted, construed and enforced in accordance with the laws of the State of Washington, except for its conflict of laws provisions.
5.5.2 Choice of Forum. The venue and forum for any arbitration proceeding and/or any litigation which relates in any way to, or arises in any way from, this Subcontract, shall be King County, Washington. The SUBCONTRACTOR agrees to submit itself to the exclusive jurisdiction of the courts of the State of Washington, United States of America.
5.6 Waiver. SUBCONTRACTOR'S failure to give the required notices of claims and/or failure to meet required deadlines and contents set forth in Articles 4 and 5 shall constitute an absolute and unconditional waiver, bar and release of such claims.

 expenses in addition to costs otherwise taxable by law.

### 6.0 TERMINATION.










 deficiency to the CONTRACTOR on demand.



 CONTRACTOR.

 theft, action of the elements, acts of god, fire, flood, vandalism or any other injury or damage to such materials, tools and equipment.











 claims, guarantees, warranties and other obligations under this SUBCONTRACT.
 for purposes of determining damages. In such case, SUBCONTRACTOR'S damages shall be determined by and limited to those damages available pursuant to paragraph 6.2 .
 SUBCONTRACTOR a Notice of Termination specifying the extent of termination and the effective date.




 furnished to CONTRACTOR; and (5) complete performance of the Work not terminated.
 of progress payments previously made and (2) the price of Work terminated.

### 7.0 SUBMITTALS

 required by CONTRACTOR, in a timely manner so as not to delay the project.

$\qquad$

## Supplemental Conditions

submit five copies of any catalog data, brochures, materials lists, samples, colors and all other required submittals.
7.3 Reference. All submittals shall be properly referenced to contract specifications sections, plans and details of the Main Contract.
 referencing the applicable specification section and contain approval signatures of CONTRACTOR and Architect. Any substitution not so requested and approved shall not be allowed.
 attention of CONTRACTOR in writing and resubmitted for approval. All approved "For Construction" shop drawings must be kept on site.

 align with, and be compatible with the Work of other trades on the Project.
7.7 Timing. All submittals must be approved by Architect and CONTRACTOR prior to ordering and fabrication.
7.8 Coordination. SUBCONTRACTOR shall be responsible for coordination with all other trades to ensure proper interface between all systems.



 CONTRACTOR.

### 8.0 SCHEDULE





 SUBCONTRACTOR waives any right to bring a claim regarding cost or potential impact.


 complete the Work within the schedule, CONTRACTOR; may invoke the termination and/or takeover provisions of this Agreement.


 liable for those damages.

### 9.0 SAFETY



 employees shall be deducted from the Subcontract Price.



 SUBCONTRACTOR'S failure to comply may result in fines or damages being assessed to it.



 property damage.
9.4 Protective Gear. Hard-hats, safety glasses, and Work boots are mandatory and must be worn at all times by all site employees and visitors.
 and the jobsite office and is available upon request.

### 10.0 LABOR



 that the terms and provisions of such agreements can legally be applied to the Work.

 required of the CONTRACTOR for like Workers.



$\qquad$

## Supplemental Conditions

 that may occur as a result of a labor disturbance or dispute. SUBCONTRACTOR shall be responsible for all costs related to such termination and/or takeover as outlined in Article 6.0 .
10.4 Prevailing Wage. SUBCONTRACTOR shall comply with any and all federal, state, local and OWNER (if any) instituted prevailing wage laws and rates applicable to the Work.
 and/or OWNER believe are unsatisfactory.


 SUBCONTRACTOR shall comply with all ADA requirements as applicable to SUBCONTRACTOR'S scope of Work.





 lawfully reside in the United States, is not lawfully authorized to work in the United States and/or is otherwise not in full and complete compliance with all applicable immigration laws.

### 11.0 FIELD OPERATIONS

 superintendent attend those meetings. Failure to attend when requested shall result in reduction of progress payment amounts by $1 \%$ of the amount requested.
 Work in all aspects. SUBCONTRACTOR is responsible to post in the CONTRACTOR'S jobsite office copies of all necessary permits.

 conditions and measurements as satisfactory by SUBCONTRACTOR.


 lighting, hot/cold weather operations, shifted Work hours, and safety concerns.

 SUBCONTRACTOR'S sole cost and expense. SUBCONTRACTOR shall immediately report to CONTRACTOR any damage caused to the Work by SUBCONTRACTOR.


 be submitted to and have prior approval of the CONTRACTOR.
11.7 Material/Equipment. Materials delivered by or for SUBCONTRACTOR shall meet all Main Contract requirements.

 the sole negligence of CONTRACTOR and/or OWNER.


 exceed quantities required by the Main Contract but only at the completion of the Work.


 damage or loss sustained by reason of SUBCONTRACTOR'S inability to perform.


 way waive CONTRACTOR'S right to later object to the Work or materials.

 notwithstanding any reason including gross negligence.




 Such personnel shall not be considered agents or employees of CONTRACTOR.
 but at the SUBCONTRACTOR'S expense. Any markings on exposed concrete slabs shall be corrected by the SUBCONTRACTOR at its expense.
$\qquad$

## Supplemental Conditions


 reasonable notice, it shall be remedied at the SUBCONTRACTOR'S expense.

 personnel to this crew based on percentage of relative manpower of the project to ensure that the project site is clean, orderly and safe at all times.


 are met.
11.13 Guarantees \& Warranties. SUBCONTRACTOR agrees to guarantee and warrant the Work to the extent and for the period of one year or as required by the Main Contract whichever is greater and shall accomplish all required corrections, replacements, and other Work at no cost to CONTRACTOR or OWNER. The warranty period commences upon final acceptance by the OWNER of the Project. SUBCONTRACTOR agrees to submit written warranties ten (10) calendar days before scheduled completion of the Work. SUBCONTRACTOR'S progress or final payments shall be withheld until these requirements are met.

### 12.0 GENERAL CONDITIONS

 way applicable to the Project or the Work.
 proposal(s). This Subcontract constitutes a complete and final understanding between the CONTRACTOR and SUBCONTRACTOR regarding the Project.





 upon SUBCONTRACTOR'S payroll. CONTRACTOR shall in no way be liable as an employer to or on account of any of SUBCONTRACTOR'S employees.

### 12.4 Third Party Beneficiaries. Nothing in this Subcontract shall be construed or interpreted to give any rights or benefits to anyone other than CONTRACTOR and SUBCONTRACTOR.




 notice to all Subcontractors of the assignment. SUBCONTRACTOR shall ensure that no provision in its lower-tier subcontracts prohibits assignment to CONTRACTOR.
 remain, superior to the statutory or other lien rights of the SUBCONTRACT.

 limit and/or bar SUBCONTRACT in the same manner as failure to provide such notice limits and/or bars CONTRACTOR under the terms of the Main Contract.
12.8 Headings. All paragraph headings in this Subcontract are for convenience and reference only and shall not affect any construction or interpretation of this Subcontract.

 which meets the intent of the original term, condition or provision as closely as possible but is valid and enforceable.

### 13.0 INDEMNIFICATION












 OF NEGOTIATION BETWEEN THE PARTIES, AND THAT SUBCONTRACTOR AGREES TO BE BOUND BY THE TERMS THEREOF.
 including reasonable attorneys' fees and expenses arising out of or incurred in connection with successfully establishing the right to indemnification hereunder.
 SUBCONTRACT.
$\qquad$

